

**Event Providers 2010**

**Kew Community Festival Inc. invites local community organisations, schools and businesses to host a community event(s) as part of the 2010 Kew Community Festival. Please note application does not guarantee an event in the festival. Applications close 1st December, 2009. Notification of acceptance will be mid December, 2009.**

Name of Community Organisation/School/Business: .....

Postal address:.....

Postcode: .....

Contact person: .....

Email.....

Phone (BH) .....(AH) ..... Fax .....

Mobile:.....

Description of your event(s) to be included in the festival program (maximum 30 words):

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.....

Title of event: .....

Proposed date of event: ..... Proposed time of event: .....am/pm to ...am/pm

Proposed venue of event: .....

Venue address: .....

Venue confirmed: Yes..... No: .....

Bookings number (if required): ..... Enquiries number (if required): .....

Please attach a separate sheet if you have more than one proposed event. Separate sheet attached:

Yes.... No: .....

.Anticipated costs involved (please describe):

.....

If any, what assistance do you require from the festival committee? (eg, funding, coordination, publicity etc.) .....

All event providers must hold public liability insurance to the value of \$5,000,000. Evidence of public liability must be provided by way of enclosing a copy of your Certificate of Currency with this application. Certificate attached: Yes..... No.....

If not attached, please state when it will be provided:.....

How might your event reflect this year's theme 'Musical Kew'

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**Please note:** It is the responsibility of your organisation's contact person as listed above to plan, implement and carry through with your proposed event. The festival committee does not guarantee you will receive the assistance you have requested and priority will be given to local community groups. Notification of acceptance will be by mid December 2009. If your application is successful you will be required to confirm the details of your event as soon as possible before the New Year to allow time for promotional material to be coordinated.

Applications are due 1<sup>st</sup> December, 2009. Completed applications should be returned to:  
Kew Community Festival Inc. PO Box 715, KEW 3101, or fax: 9853 2377, or email to info@kewfestival.org  
Enquiries: ph: 9853 9576 or visit [www.kewfestival.org](http://www.kewfestival.org)